

**Form 12****Notice of Intention to Make a Normal Course Issuer Bid  
("NCIB") – Instructions**

**WHEN TO FILE:** Every issuer shall file a draft Notice of Intention to Make a NCIB once the issuer is prepared to declare that it has a present intention to acquire its securities. A notice is not to be filed if the issuer does not have a present intention to purchase its securities.

**HOW:** Via TSX SecureFile or via email to [listedissuers@tsx.com](mailto:listedissuers@tsx.com) or via fax for issuers reporting to:

<b>Toronto Office:</b>	416-947-4547
<b>Montreal Office:</b>	514-788-2421
<b>Calgary Office (first letter of issuer name A – J):</b>	403-234-4213
<b>Calgary Office (first letter of issuer name K – Z):</b>	403-234-4212
<b>Vancouver Office:</b>	604-844-7502

**QUESTIONS:** Email to [listedissuers@tsx.com](mailto:listedissuers@tsx.com) or contact the Manager who is responsible for the Issuer or call, for issuers reporting to:

	<b>Telephone Numbers</b>	<b>Toll Free Numbers</b>
<b>Toronto Office:</b>		1 888 873-8392
<b>Montreal Office:</b>	514-788-2451	1 877 590-7555
<b>Calgary Office:</b>	403-218-2800	1 877 884-2369
<b>Vancouver Office:</b>	604-689-3334	1 877 883-2369

**NOTE:** When the draft notice is in a form acceptable to TSX, the issuer shall file the notice in final form, duly executed by a senior officer or director of the issuer, for acceptance by TSX. The final form of the notice must be filed at least two (2) clear trading days prior to the commencement of any purchases under the NCIB.